

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Notice PM-2350

For: FFAS Employees, except County Offices

Alexander von Humboldt Foundation Award

Approved by: Deputy Administrator, Management



1 Overview

A

Background

USDA has been invited to submit nominations for the 2003 Alexander von Humboldt Award.

The Alexander von Humboldt Foundation is a U.S. based organization established in 1959 by Dr. Alfred Toepfer, a German grain merchant and philanthropist.

This award is presented to a person who has made the most significant contribution to American agriculture during the previous 5 years.

B

Purpose

This notice:

- informs FFAS employees about the award
- requests award nominations.

C

Recognition

Recipients of this award shall receive the Alfred Toepfer Scholarship that provides \$5,000 for studying agriculture in Europe.

D

**Labor
Management
Obligations**

Where exclusive representation exists, bargaining may be requested by applicable statutes. Where contract language address these policies and procedures for bargaining unit employees, contract language prevails.

Disposal Date

October 1, 2003

Distribution

FAS, RMA, and FSA, employees, except County Offices

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2 Award Guidelines

A Nomination Procedures

Exhibit 1 provides detailed information on eligibility, criteria, and nomination procedures.

All nominations must be submitted to HRD by **March 25, 2003**. Send nominations to the following address:

FSA, HRD, PMBAB
1400 Independence Avenue
STOP 0595
Washington, DC 20250-0574

B Contact

If questions, contact the appropriate office according to the following table.

Location	Contact
FSA State Office FAS RMA	HRD, PMBAB: <ul style="list-style-type: none">• Stephen Crisp at 202-418-8975• Kim Jones at 202-418-8979• TDD 202-418-9116.
KCAO	KCAO, PD at 816-926-6643 or TDD 816-926-6148.

Award Guidelines

1. Guidelines

- A. The award will be given in recognition for an achievement in research. However, significant contributions in extension, public service, technology transfer, or other activities can be considered.

The Committee solicits nominations from:

- animal sciences
- plant sciences
- social sciences
- soils and engineering
- natural resources and environmental sciences
- food sciences
- nutrition
- related sciences that support agriculture.

Note: Present and past members of the National Selection Committee are **not** eligible to receive the Award.

- B. Nomination documents must focus on a contribution as contrasted to career contributions and characterize the following:
- nature of the contribution for which the nomination is being made; this should describe the scientific or developmental nature of the contribution, including its usefulness to agriculture and the advancement of knowledge in the discipline concerned
 - scientific and technical publications that have been used to communicate the contributions to the scientific or agricultural community.
- C. Nominations may be submitted no more than 5 years beyond either the announcement of the scientific discovery, the development or its use, and the implementation.

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Award Guidelines (Continued)

2. Nomination Format

A. Title page include:

- name
- address
- telephone number
- affiliation of nominator and nominee.

B. A cover letter from nominator summarizing nominee's contribution.

C. Supporting information:

- description of scientific or developmental nature of the contribution.
 - assessment of importance or impact of the contribution on American agriculture.
 - external letters of support (limit of 5)
 - nominee's biography with emphasis on recent publications, citations, and awards that are related to the contribution for which the nomination is made.
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